

St. Marys Business Improvement Area (BIA)



Board of Management Meeting
6:00 PM at Damen's
Thur May 5, 2011

Minutes

1. Call to order and confirmation of quorum and Chair's remarks
Present: Chair - Bill Chmura, Secretary - Charlie Hammond, Burt Damen, Carey Pope, Trevor Exner
Regrets: Treasurer - Sue Hyatt Griffiths, Kate Stewart, Tammy Kempen, Michael Buranyi, Kelly Lyn Baird
2. Approval of the printed agenda Motion Charlie, Second Trevor
Additions: Resignation of Tammy Kempen
Appointment of Trevor Exner of Angie's Black Angus Restaurant
3. Minutes of previous meetings
3.1 April 7, 2011 Motion: Trevor, Second: Carey, Passed
Errors and Omissions: None
4. Reports
 - a. Secretary - Charlie:
 - i. Tammy Kempen has asked to be removed from the BIA board as she currently unable to attend meeting due to work commitments. Charlie will inform town council of her decision and ask to have her removed from the board.
 - ii. Trevor Exner is allowing his name to be put forward for appointment to the Board.
 1. Charlie called for a vote seconded by Bill. Passed.
 2. Charlie will notify the Council to have Trevor appointed to the board of the BIA.
 - b. Treasurer - Sue sent in a report which was presented by Bill:
 - i. HST refunds have been received. Total rebate cheque of \$2858.07.
 - ii. DMA has been collecting for the collective merchant advertising.
 - iii. Cheque was issued for Barracuda Inc. planters for \$5000.25.
 - iv. Current bank balance of \$25669.37.
 - c. Town Council –
 - i. Carey gave us an update on Council.
 - ii. Garbage pickup in the downtown is still being discussed.
 - iii. Interlock bricks will be installed next week in the old tree areas on Queen Street, Cement will be used on the side streets.
 - iv. Carey has done much research on bike racks from local suppliers. She is going to order 5 in stainless steel and see if they can be made to be removable.

d. DMA Report - Sue

- i. There has been huge support for the live window model idea of Carey's. Julie has done a large part of the organizing. Rob Edney is helping with buskers. The event will be advertised by radio, as well as in the Daytripper. This will happen on the long weekend.
- ii. They are looking into placing bus ads in Stratford.
- iii. Report on the BIA Conference in London.
 - 1. BR&E session was cancelled so she took in Grant Writing session. Learned that there are grants from Corporations, foundations, government, trillion..lots of money out there if you have time to research and submit. All of the people in the group were paid positions with grant writing as part of their job. See the impact-have a measurable outcome. Success of one grant can be used to secure the next grant, has a momentum effect.
 - 2. Next year it is in Thunder Bay, She picked up skateboard info for Carey, lighting books for Charlie, Lights and banner books for Bill. OBIAA has a new logo which we are able to use "Go On" Discover Ontario Downtowns. Quite catchy, see OBIAA website for templates and logos we can use.

e. Economic Development Committee - Michael no report

f. Tourism - Kelly Lyn no report

- i. Carey showed us a sample of trail markers to be used to mark places of interest on the Loop. Burt made a motion to donate \$1000 to support this effort. Trevor seconded. After much discussion -passed.

5. Regular Updates

- a. Banner Program - done
- b. Directional and Street Signs – support of trail markers was in budget for several years so it was great to see action on this item.
- c. Recycling Units and Town benches:
 - i. Rob Brindley is still looking into getting the town to do garbage pickup downtown. We would like the town to do recycle bins as well as garbage. We asked the Works committee to looking it..
- d. Sidewalk- Planters have been delivered.
- e. New Business: St. Marys Memorial Hospital Foundation request for support for Golf tournament and activities will be passed on to the DMA.

6. Outstanding bills to be paid: Approved

7. Next meeting June 2, 2011. Location Damen's.